

# Combine PDFs 5.0



Combine PDF can combine and split PDF files on Mac OS X.

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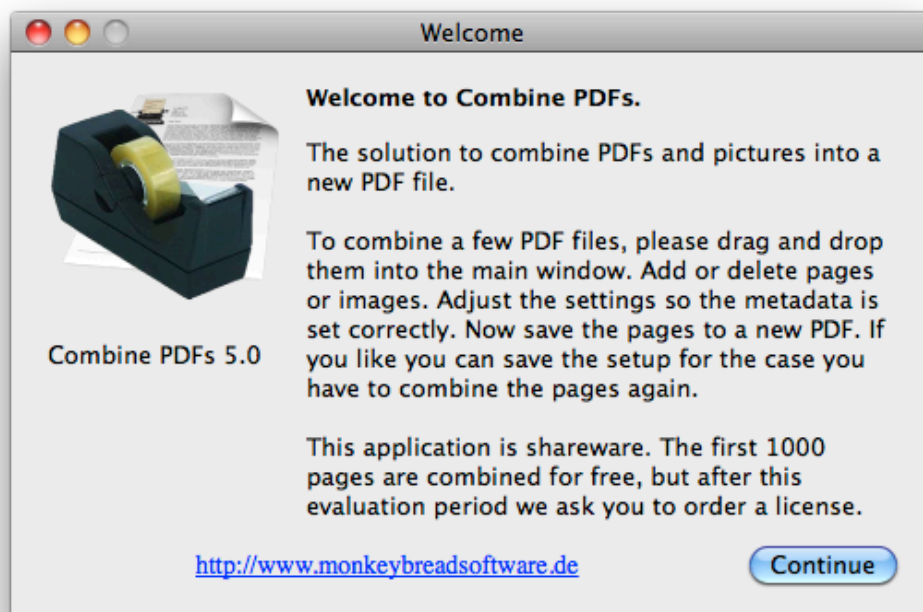
## Table of contents

<b>First Run</b>	<b>4</b>
<b>Main Window</b>	<b>5</b>
<b>Text overlay window</b>	<b>6</b>
<b>Apple Menu</b>	<b>7</b>
<i>About Combine PDFs...</i>	<i>8</i>
<i>Enter License Key...</i>	<i>8</i>
<i>Search for Updates...</i>	<i>8</i>
<i>Preferences...</i>	<i>8</i>
<b>File Menu</b>	<b>9</b>
<i>Add Files...</i>	<i>9</i>
<i>Add Empty Page</i>	<i>9</i>
<i>Add Title Page</i>	<i>9</i>
<i>Add Interleaved Pages...</i>	<i>10</i>
<i>Remove Page</i>	<i>10</i>
<i>Remove All Pages</i>	<i>10</i>
<i>Remove blank PDF pages...</i>	<i>10</i>
<i>Save Setup... and Open Setup...</i>	<i>10</i>
<i>Combine all/selected pages...</i>	<i>10</i>
<i>Split all/selected pages...</i>	<i>10</i>
<i>Close</i>	<i>11</i>
<b>Edit Menu</b>	<b>12</b>
<i>Sort Pages...</i>	<i>12</i>
<i>Reorder for book...</i>	<i>13</i>
<b>Options Menu</b>	<b>14</b>
<i>Rotation</i>	<i>14</i>
<i>Boxes</i>	<i>14</i>

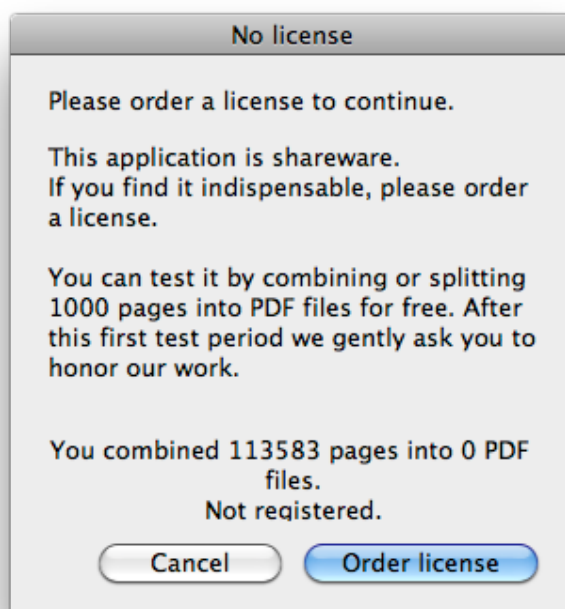
<i>Add metadata...</i>	15
<i>Add password protection...</i>	16
<b>Quartz Filters</b>	17
<i>Edit Filters</i>	17
<i>The standard Filters from Apple</i>	18
<i>Creating a Compress Pictures filter</i>	21
<b>Full Screen Preview</b>	23
<b>System Requirements</b>	23
<b>Registration</b>	24

## First Run

When you launch Combine PDFs for the first time, you see this dialog:



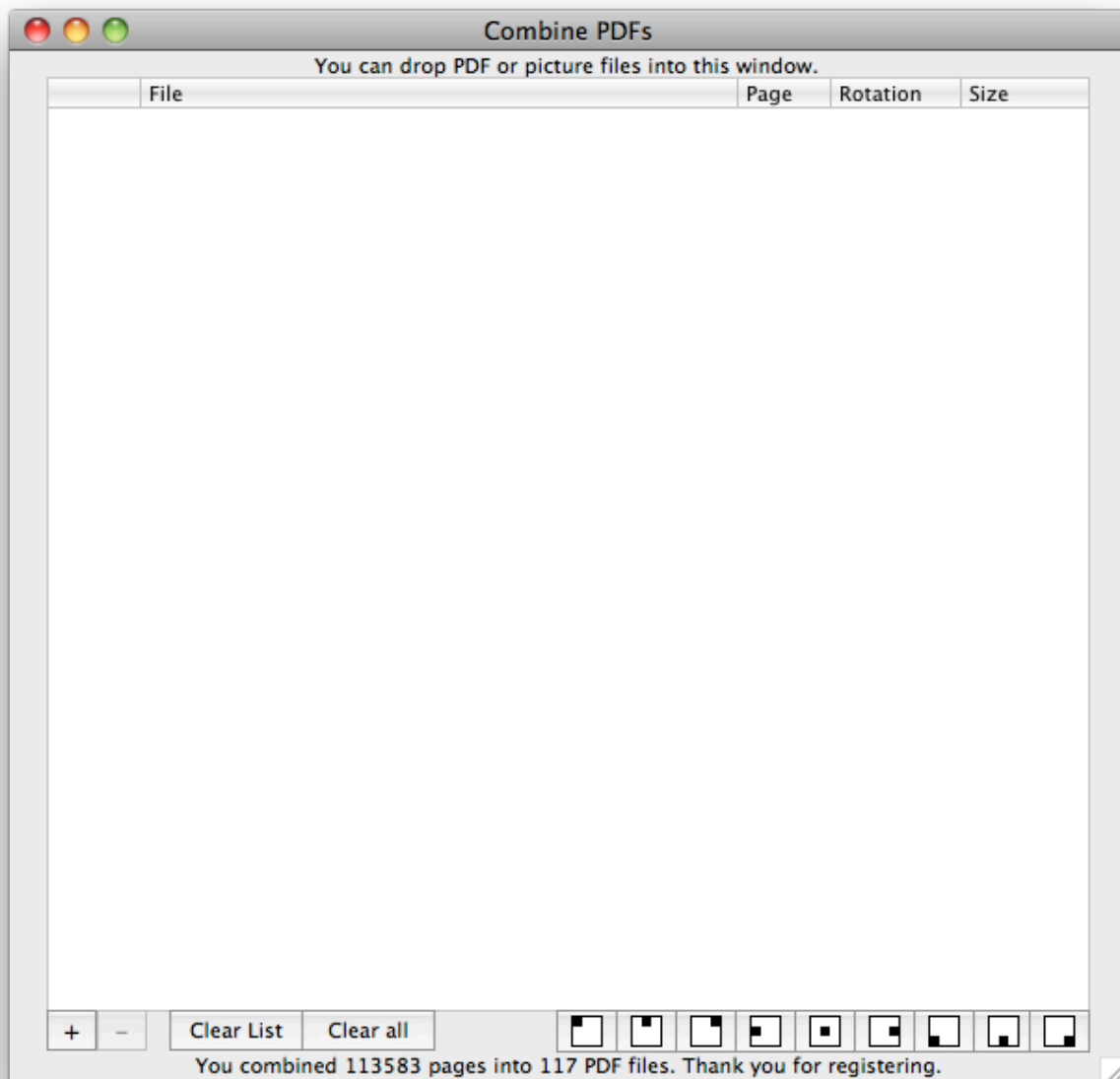
As you see you can try our application for the first thousand pages. That is more than most users ever need. But if you like our application or you use it regularly, you will certainly want to honor our work and order a license before you get this stop dialog:



After the first start window, you come to the main window.

# Main Window

The main window looks like this:



In the middle you see the list of the pages you have loaded. Here you can drop PDF and image files directly from the Finder.

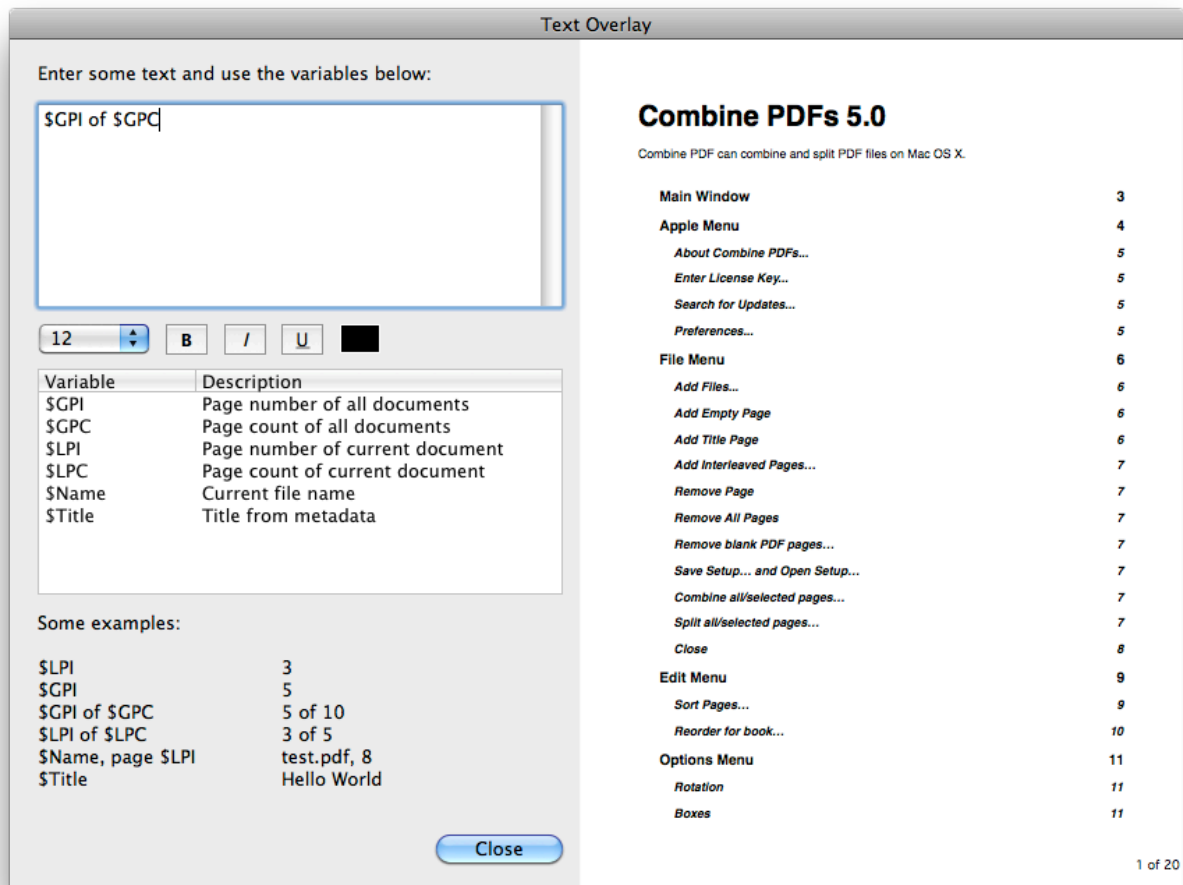
Below the list is an array of buttons. First the plus button where you can add files. Using the open dialog you can select a few files and add them. The minus button removes the selected files from the list.

With the „Clear List“ button you can clear the list while the „Clear all“ button clears the list and resets most of the settings like the text overlays, the meta data and the password protection options.

## Text overlay window

The 9 buttons on the left allow you to add text over the PDF pages. Each button is for a certain position. If a text is defined, the button turns blue.

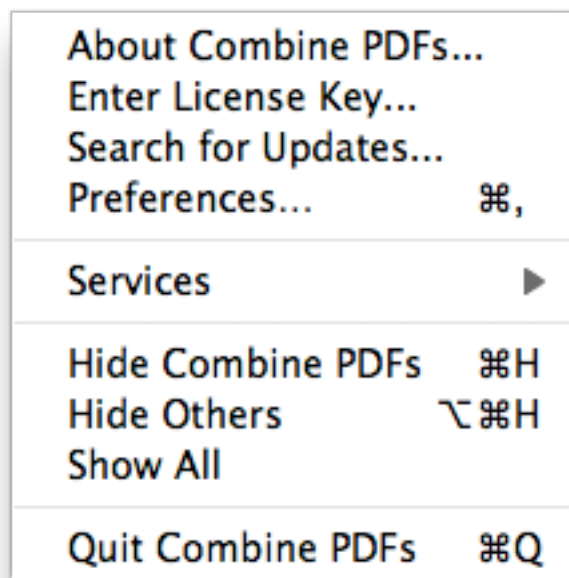
The window looks like this:



Here you can enter some text. In this text you can use some variables like \$GPC which is the Global Page Count. Also you can change the text size, make the text bold, italic or underline and select a color.

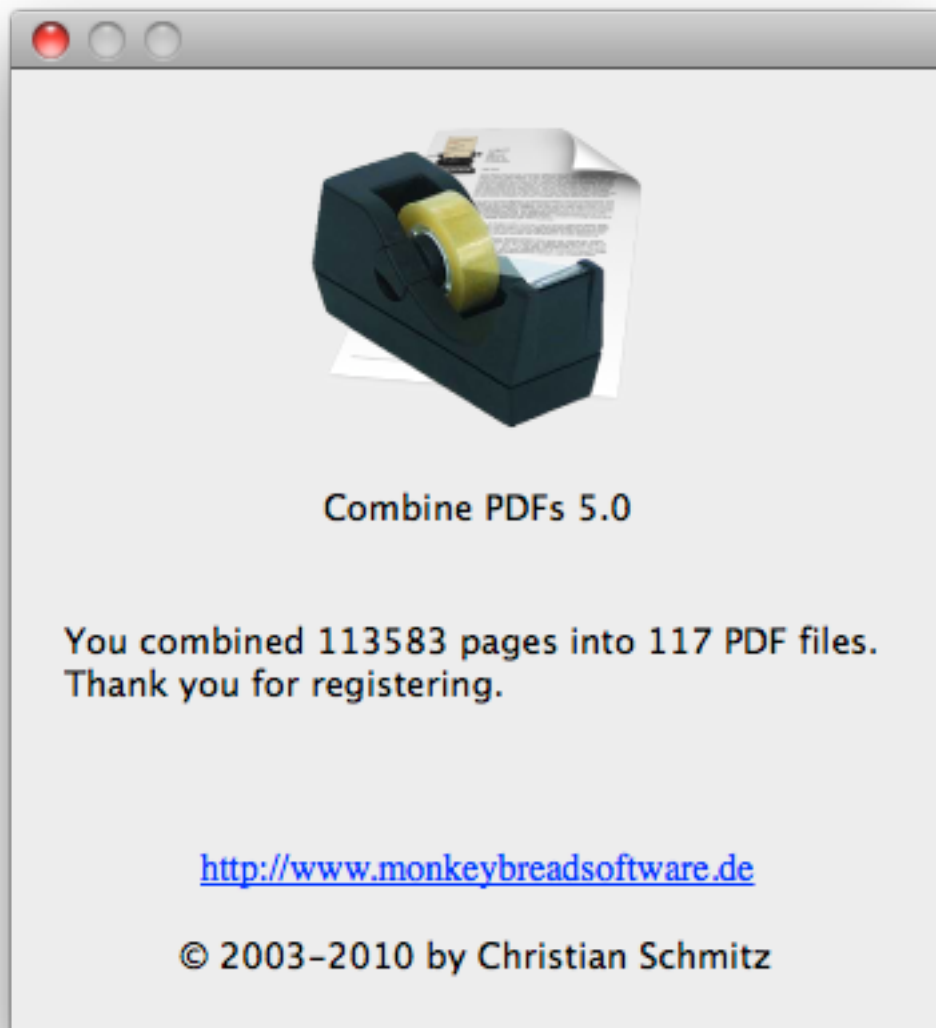
## Apple Menu

The Apple menu contains a few global menu entries:



### About Combine PDFs...

With the first menu entry you can open the about box which looks like this:



### Enter License Key...

The second menu entry allows you to enter the license key. This is the menu command you can use if you bought a license and you received a license key.

### Search for Updates...

Search for update performs a manual search for updates. Normally the application searches for updates in the background when you launch it and informs you if something is found.

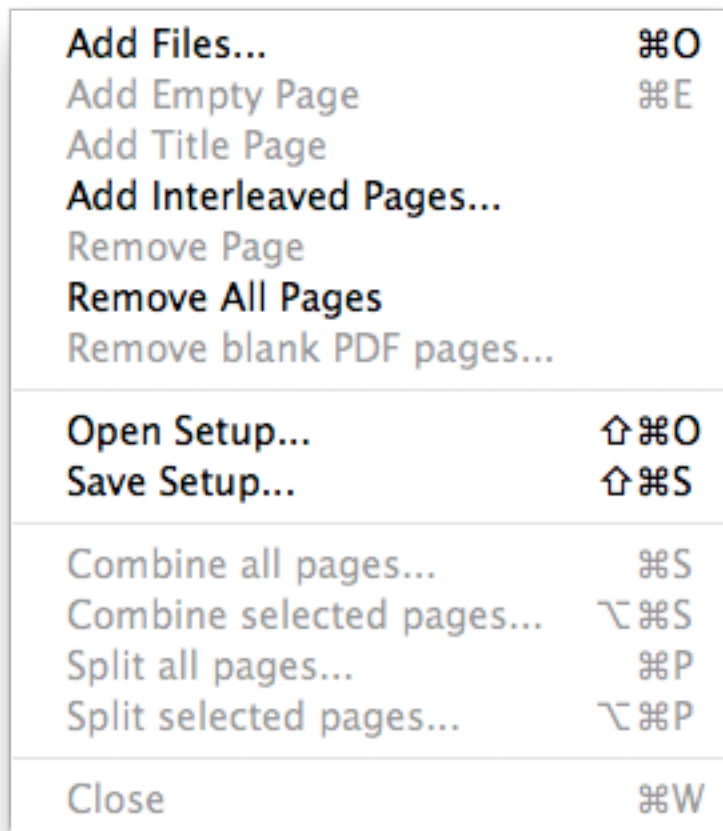
### Preferences...

This menu entry opens the preferences window.



## File Menu

The file menu contains functions to add and remove pages, combine and split files and to save and load setups:



### Add Files...

Add files shows the same dialog as if you click the + button in the window. Here you can add pdf and image files to your pages list.

### Add Empty Page

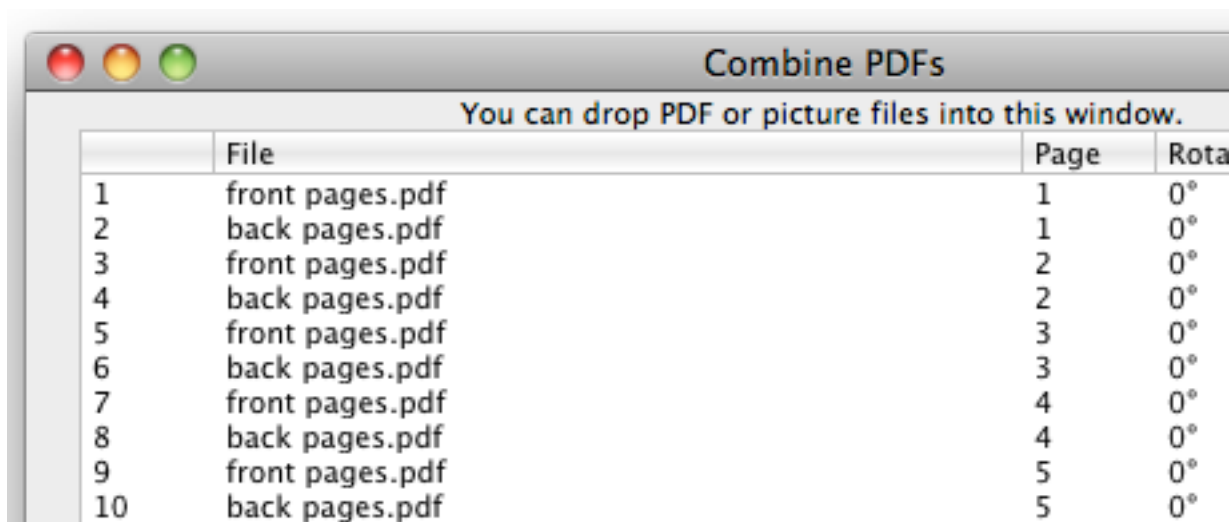
Add empty page adds an empty page. The size of the empty page is picked from existing document pages so the size of all pages should be equal.

### Add Title Page

This command adds a special page where Combine PDFs lists the documents which have been used to create the document. If you defined a title in the meta data dialog, you see it here on the title page. You can add several title pages if you prefer to have them on different positions in the final document. Also note that the font size is picked automatically so all lines fit in the lines. But currently only one page is generated so the space is limited.

### Add Interleaved Pages...

If you scan a pile of documents with a scanner, you may get two PDF documents. One with the front pages and one with the back pages. Now you can use this menu command to add pages from both documents. The window can look like this:



### Remove Page

Removes a page and works like the minus button on the window.

### Remove All Pages

Removes all pages and works like the Clear list button on the window.

### Remove blank PDF pages...

This command walks over all pages in the document and checks if a document is completely white. This means that pages with a page number will not be found. Also empty pages you added using the menu command are not removed.

You get a dialog asking whether you want to remove the pages and it lists the pages.

Opens a saved setup.

### Save Setup... and Open Setup...

You can load and save setup files. All settings you have should be saved for a later usage. For example if you combine every month a report with different files and they have the same file pathes every time, this menu commands can help you a lot.

In case a referenced file moves, you can open this setup file in a text editor and fix the pathes yourself.

### Combine all/selected pages...

All pages in the window are combined into a single PDF file. A save dialog asks you where to save the PDF and a progress window shows the progress. A 10000 pages combine can take a few minutes...

The „Combine selected pages..." menu command combines only the selected pages to a single PDF file.

### Split all/selected pages...

All pages are saved in a folder. For each page a new PDF file is created.

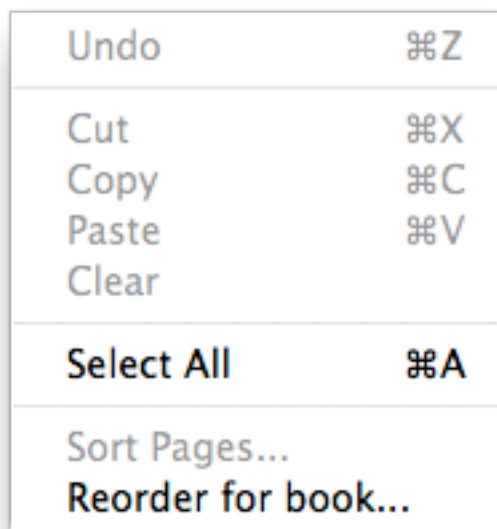
The „Split selected pages...” command uses only the selected pages.

**Close**

Closes the current window, for example the about box.

## Edit Menu

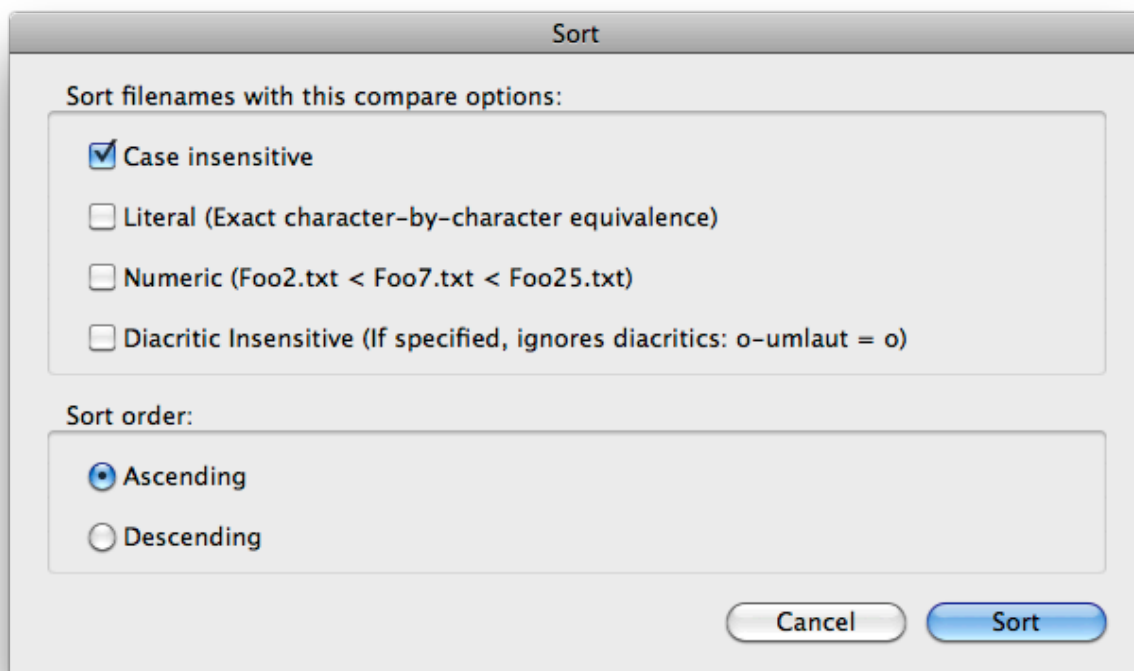
The edit menu has a few edit commands for you:



The first 6 commands are standard in all Mac OS X applications and work in the text fields. So wherever you see a text field, you can copy and paste text as needed. Also the select all menu command can select all pages in the list and the Clear command can remove the selected pages.

### Sort Pages...

Using this menu command you see this window:

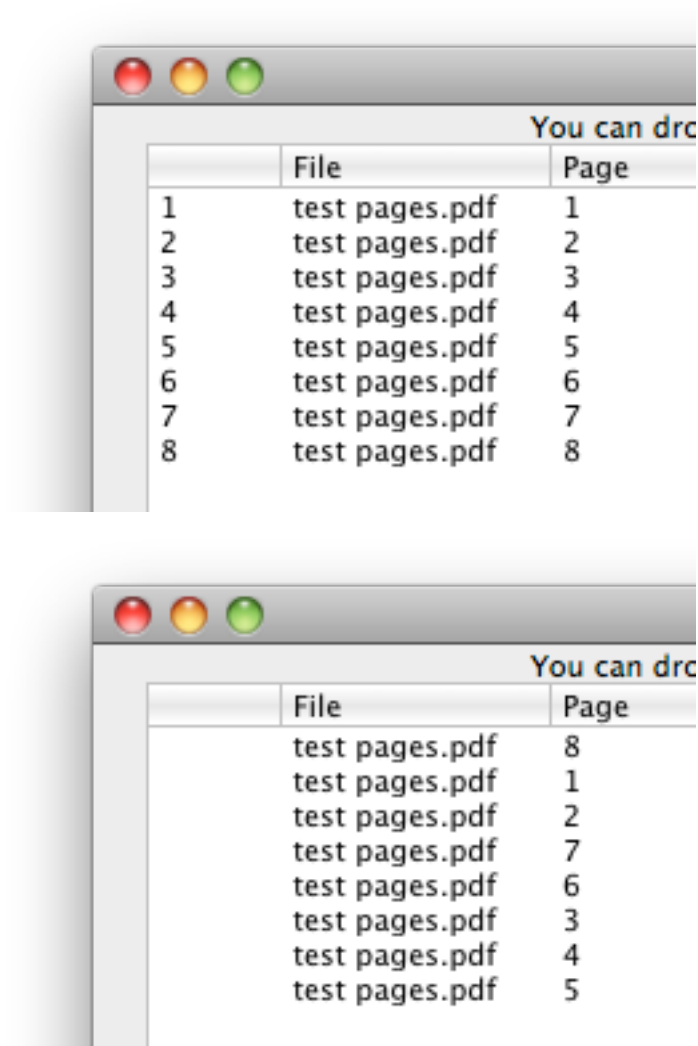


You can do the search with the options listed in the window.

### Reorder for book...

If you have pages in the list and you want to print a book, you can reorder the pages for book printing. For this you need a page count which is a multiply of 4.

For example you can see this example:



The image shows two screenshots of a software window with a table. The window has a title bar with three colored buttons (red, yellow, green) and a title 'You can drop files here'. The table has two columns: 'File' and 'Page'.

Top screenshot:

	File	Page
1	test pages.pdf	1
2	test pages.pdf	2
3	test pages.pdf	3
4	test pages.pdf	4
5	test pages.pdf	5
6	test pages.pdf	6
7	test pages.pdf	7
8	test pages.pdf	8

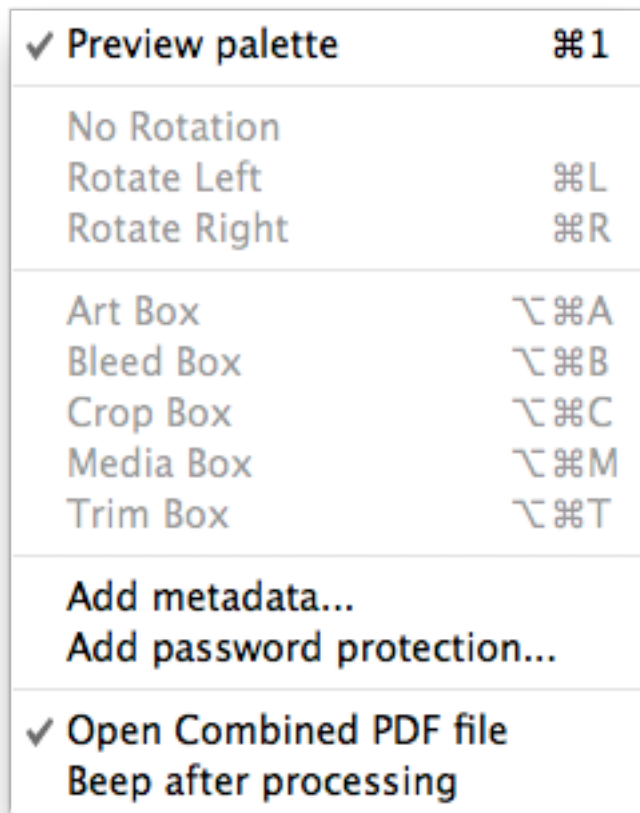
Bottom screenshot:

	File	Page
	test pages.pdf	8
	test pages.pdf	1
	test pages.pdf	2
	test pages.pdf	7
	test pages.pdf	6
	test pages.pdf	3
	test pages.pdf	4
	test pages.pdf	5

If you now print two pages on one and also in full duplex, you can fold the pages to a nice book.

# Options Menu

The options menu looks like this:



For the case you closed the preview window, you can open it using the first menu command.

## Rotation

Pages can be rotated and the three menu commands here do it. So select the pages you want to change and choose „No Rotation“ to reset the rotation to zero degree.

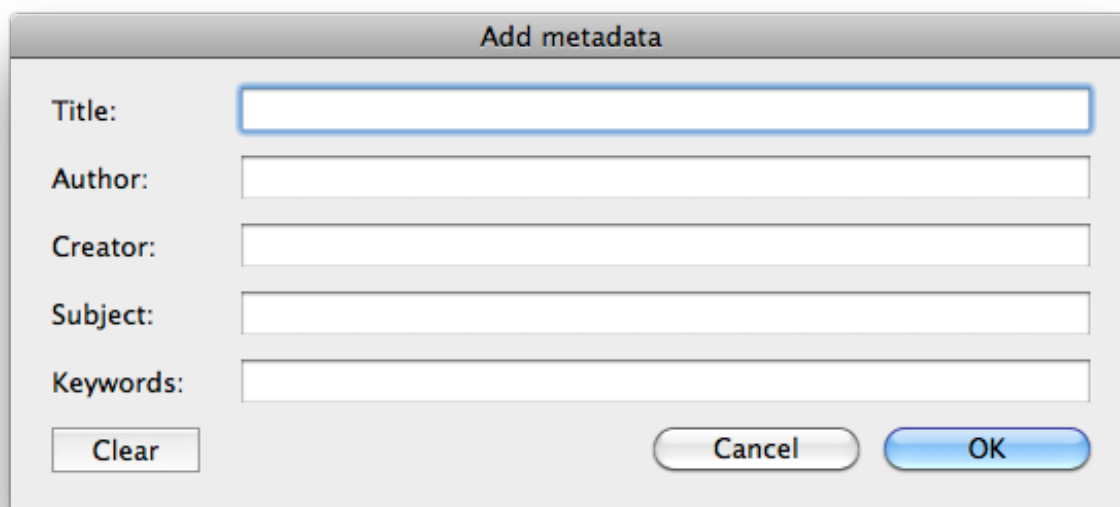
With the Rotate Right and Left commands you can cycle through the degrees in 90 degrees steps.

## Boxes

PDF pages can have several boxes types. Most users don't need that, but some specialists asked for it.

### Add metadata...

Using this menu command you can show this dialog:



The image shows a dialog box titled "Add metadata". It contains five text input fields labeled "Title:", "Author:", "Creator:", "Subject:", and "Keywords:". Below the "Keywords:" field, there are three buttons: "Clear", "Cancel", and "OK". The "Clear" button is a simple rectangle, while "Cancel" and "OK" are rounded rectangles. The "OK" button is highlighted with a blue gradient.

Here you can add metadata values which are added to your PDF files. The clear button clears the values as well as the „Clear all“ button on the main window.

### Add password protection...

This menu command shows this window:



The image shows a 'Password protection' dialog box. It has a title bar with the text 'Password protection'. Inside the dialog, there are two password fields: 'Owner Password:' and 'User Password:'. Below these fields are three checkboxes: 'Allow Print', 'Allow Copy', and 'Use 128 bit Encryption'. At the bottom of the dialog, there is a paragraph of text: 'Encrypted PDFs can be decrypted without password by using special software tools. Viewing PDF files with 128 bit encryption requires Acrobat Reader 5.0.' and two buttons: 'Cancel' and 'OK'.

Owner Password:

User Password:

☐ Allow Print

☐ Allow Copy

☐ Use 128 bit Encryption

Encrypted PDFs can be decrypted without password by using special software tools.  
Viewing PDF files with 128 bit encryption requires Acrobat Reader 5.0.

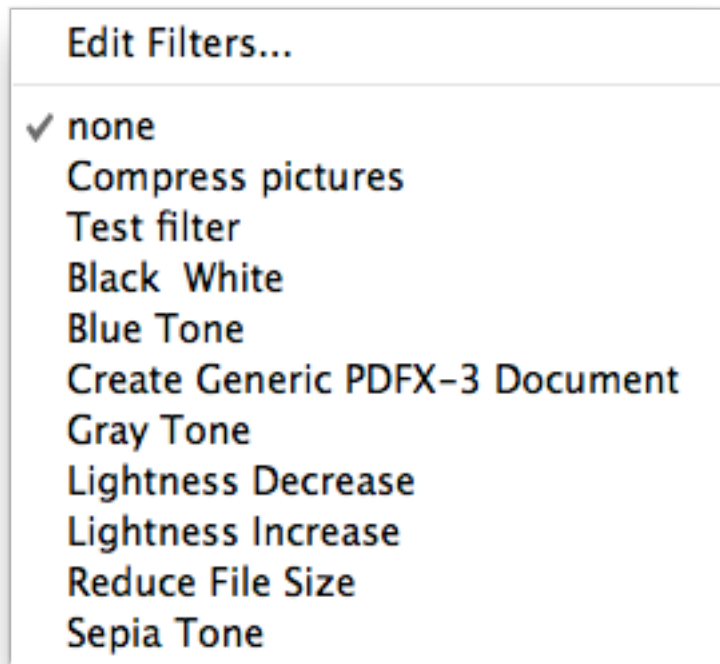
Cancel OK

Here you can define a password for your PDF files. Be aware that this encryption can be removed with special software. And you should use 128 bit encryption for better protection. But better is always to avoid encryption.



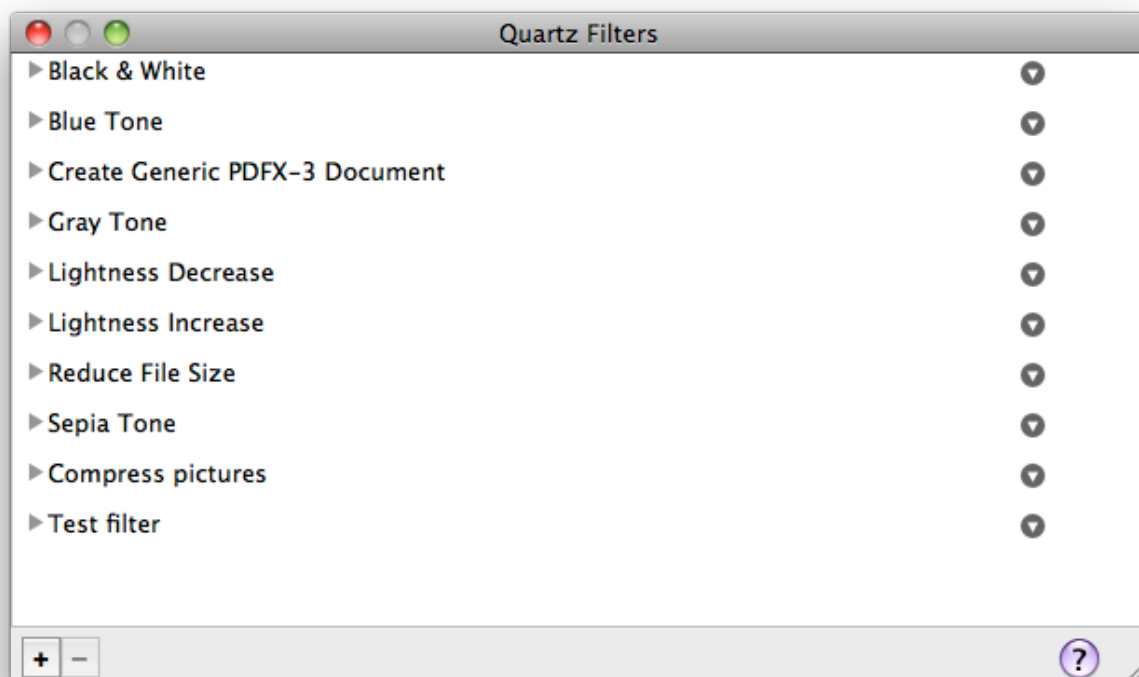
## Quartz Filters

The Filter menu allows you to select a quartz filter:



### Edit Filters

This menu command shows you a standard window from Apple where you can create, modify and delete filters:

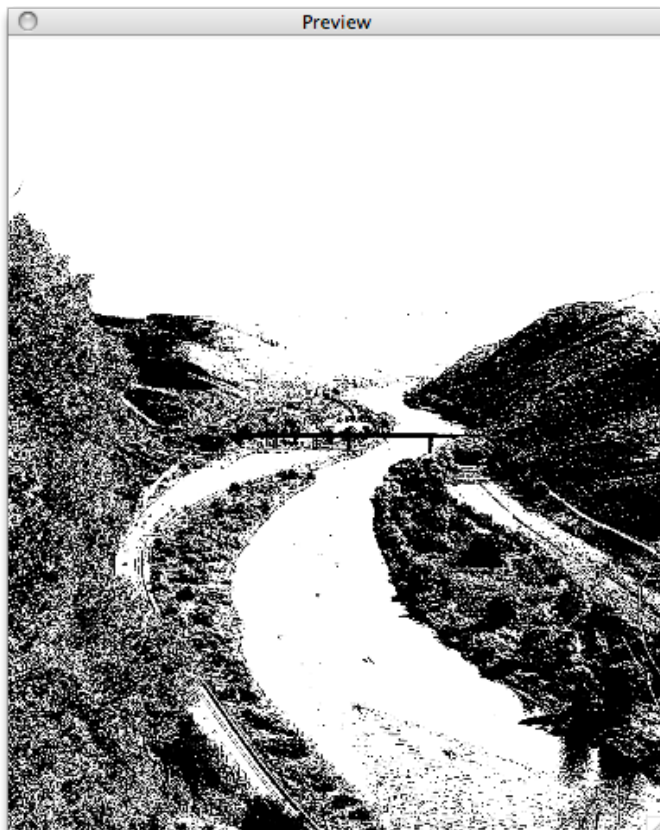


## The standard Filters from Apple

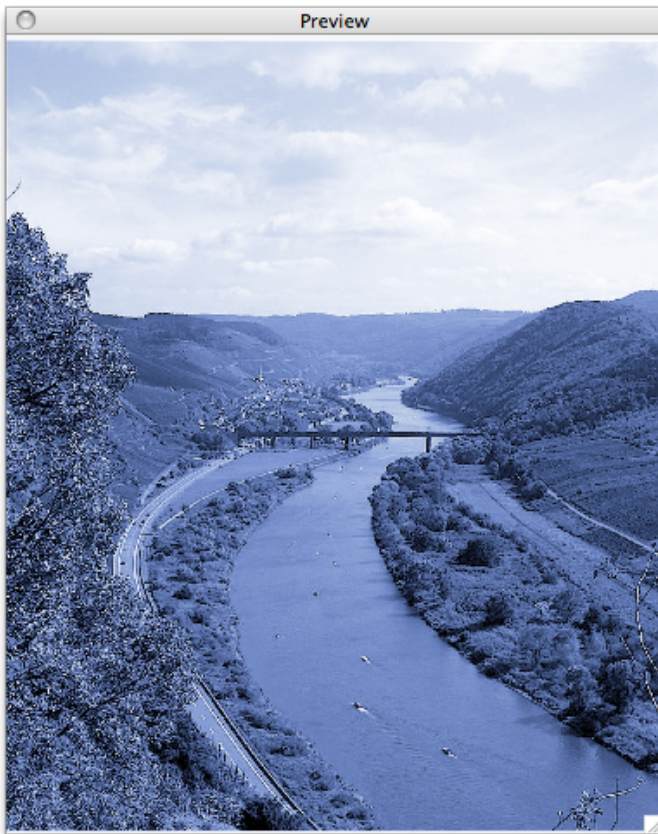
no filter



Black & White



Blue tone



Gray Tone

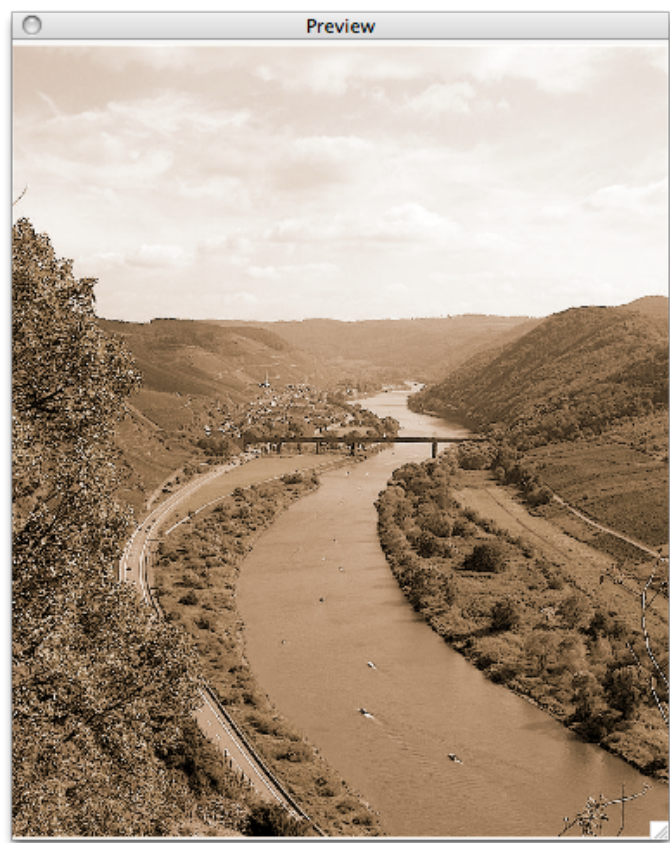




Lightness Increase

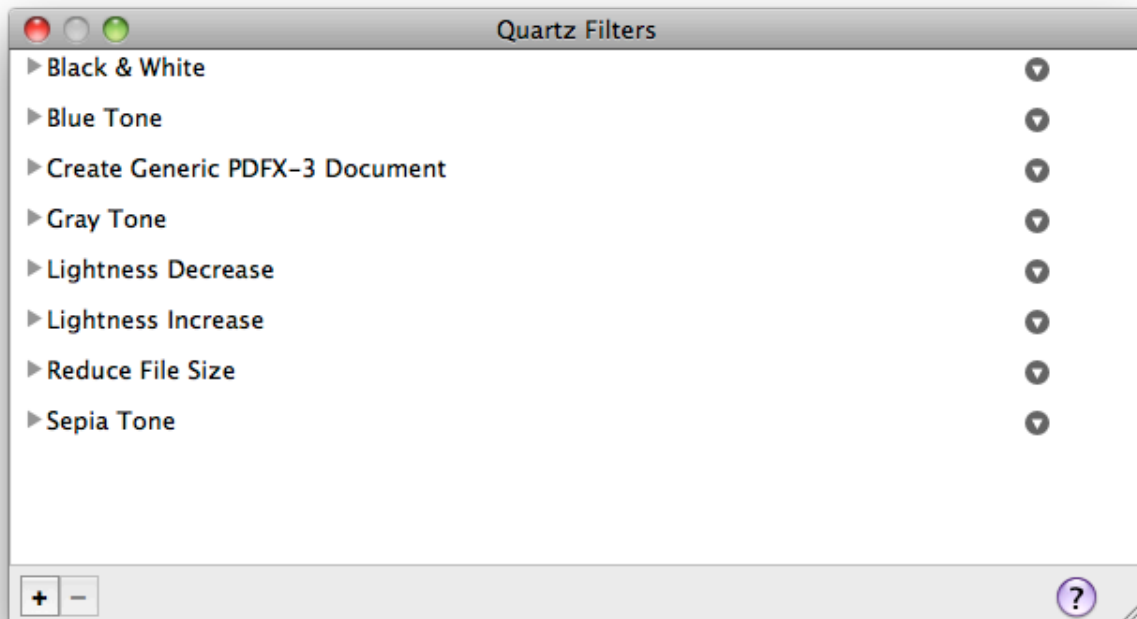


Sepia Tone

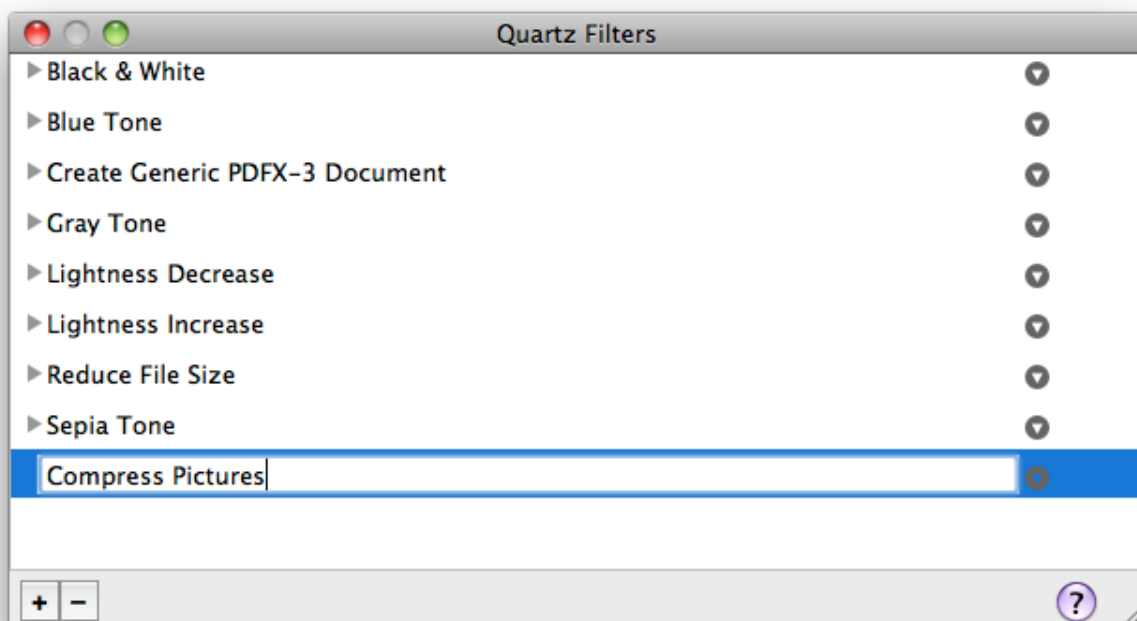


## Creating a Compress Pictures filter

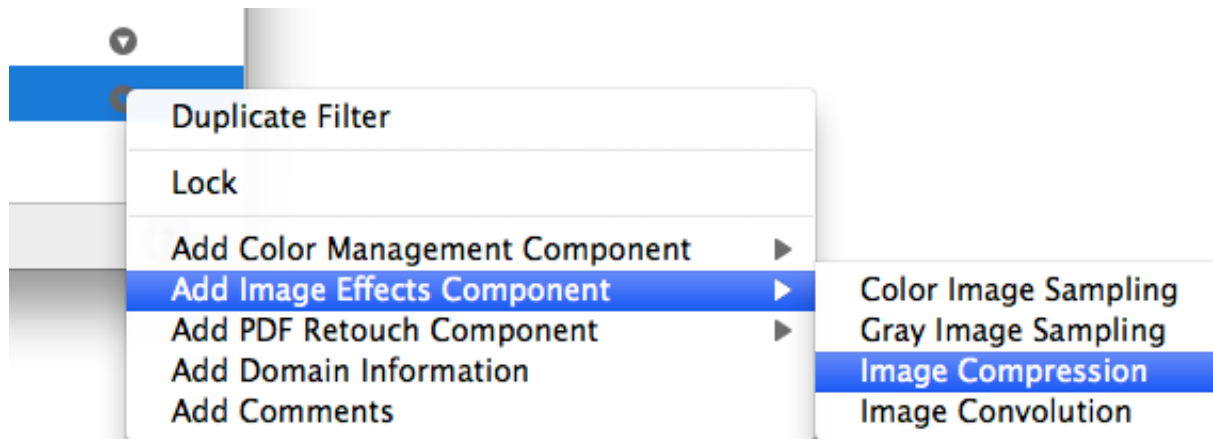
Open the filter panel:



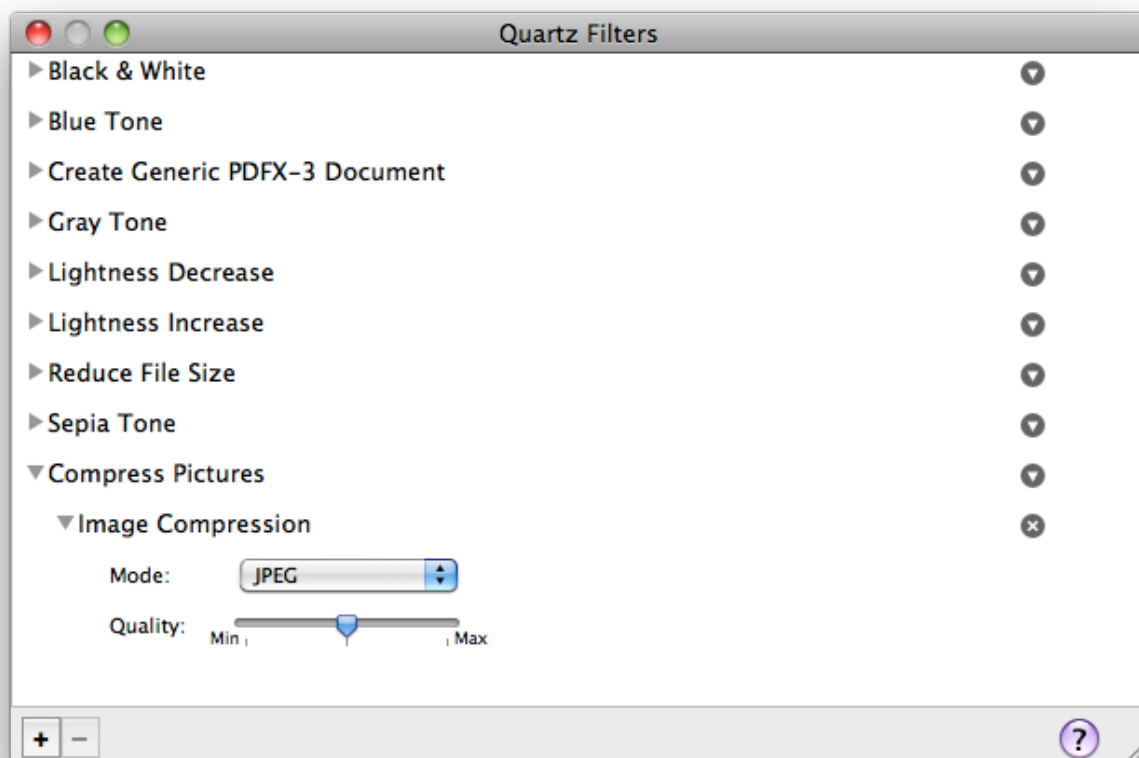
Now click the plus button to add a new filter. Enter a name:



Now click on the arrow on the right of the line and select Image Compression in the menu:



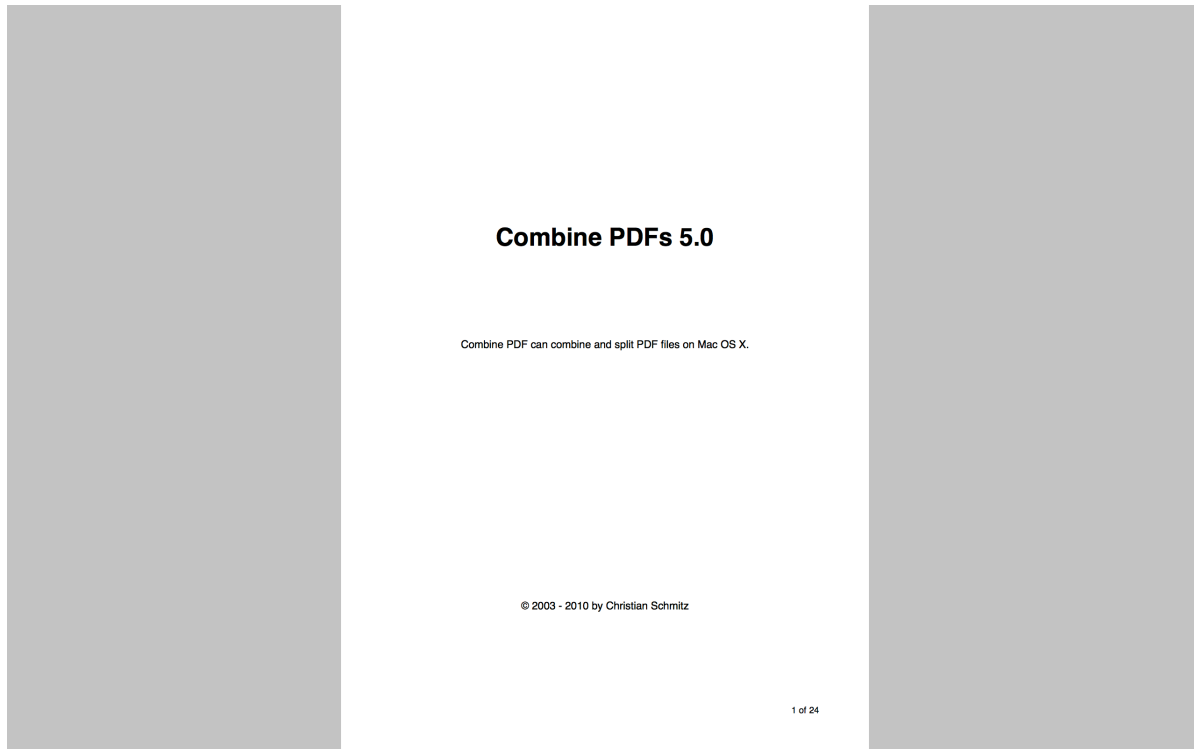
Now look in your filter and set the compression to JPEG:



Compared to the default “Reduce File Size” filter, this filter will not scale the pictures down which really lets them look back.

## Full Screen Preview

If the normal preview is too small for you, you can use the full screen preview. Simply press the space key to switch to the fullscreen preview mode. You can walk through your pages using cursor keys. And you can leave with the esc key.



## System Requirements

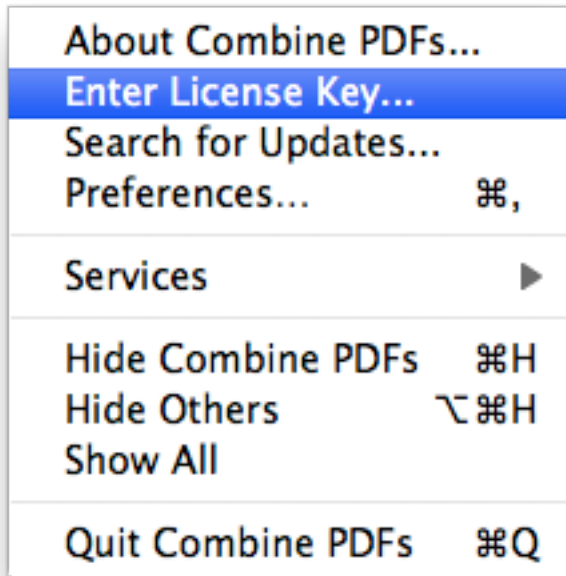
Combine PDFs requires Mac OS X 10.4 or newer.  
As an universal application it will run on all PPC and Intel Macs.

## Registration

To order a license, go to our website. There are links to our online store:

<http://www.monkeybreadsoftware.de/Freeware/CombinePDFs.shtml>

Once you got the serial number from us, go and select the “Enter License Key...” menu command in the Apple menu:



Now enter your serial number:

